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CONSTITUTION and BY-LAWS *LaSalle Brittany Club, Inc.*

CONSTITUTION

ARTICLE I.

The name of the club shall be the LaSalle Brittany Club, Incorporated, a regional club of the American Brittany Club and the American Kennel Club.

ARTICLE II.

The object of the LaSalle Brittany Club, hereinafter referred to as “the Club” shall be to promote cooperation and friendship among the owners, breeders, or persons interested in the improvement of the breed of the registered Brittany. The Club also encourages higher standards in breeding, training and showing, both in the field and show ring and strives to forever keep the Brittany a dual dog.

ARTICLE III.

The Club shall incorporate as a non-profit organization, and maintain its incorporation in the state in which it is to operate.

ARTICLE IV.

The Board of Directors is responsible for the management of the Club’s business affairs and property, as well as reviewing and acting upon all issues which pertain to the Club’s overall objectives, as stated in Article II. The Board of Directors will consist of seven officers and up to three directors. Any important issues that deviate from the normal operations of the Club must be presented to the General Membership for approval. Approval will be granted by a majority vote at any meeting at which a quorum is present.

ARTICLE V.

The Constitution and by-laws may be amended by a majority vote of members at any regular or special meeting called for that purpose, at which a quorum is present. Proposed amendments must be announced to the general membership by at least two different methods of formal communications at least 14 days before the intended vote. Amendments to the Constitution or By-Laws may be proposed by the Board of Directors, or by petition filed with the Club’s secretary signed by 20% of the members. These amendments to the Constitution or By-Laws must be presented to the membership for approval within ninety (90) days of submission.

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I. MEMBERSHIP

A. MEMBERSHIP CLASSES

Membership and dues: the membership in this Club shall consist of the following classes: Active, Associate, and Honorary.

B. MEMBERSHIP ELIGIBILITY

1. Must be in good standing with the American Kennel Club and the American Brittany Club.
2. Must be in accordance with the ideals and principals of the LaSalle Brittany Club and the American Brittany Club.

C. MEMBERSHIP RULES

1. **Active Membership:** An active member and spouse shall be the owners of the registered Brittany, or persons interested in the improvement of the breed. Both husband and wife will be entitled to participate in all Club activities-to vote and to hold office in the LaSalle Brittany Club, and shall pay one active membership dues.
2. Only the registered member shall have full privileges in the American Brittany Club.
3. **Associate Membership:** Any person interested in the improvement of the breed may become an associate member, if he or any member of his immediate family is an active member of the American Brittany Club or any regional club. All adult associate members, eighteen years or older, will have the privilege to participate in all LaSalle Brittany Club activities, except voting and holding office in the LaSalle Brittany Club. Associate members will pay current associate membership dues.
4. The portion of all dues as stipulated by the American Brittany Club shall be sent to the American Brittany Club's treasurer.
5. Any member with dues 3 months in arrears automatically terminates his/her membership and will be charged a renewal membership fee upon rejoining the Club.
6. If in the event the LaSalle Brittany Club treasury becomes depleted in the amount of less than \$1000.00, the Board of Directors may recommend that the membership vote to assess each member \$10.00, and this action must be approved by two-thirds vote of the members present at any General Membership meeting at which a quorum is present.

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II. OFFICERS & OFFICER DUTIES

The officers of the LaSalle Brittany Club shall consist of the president, four vice-presidents, secretary, treasurer, and up to three directors. They shall serve in their respective capacities, both with regard to the American Brittany Club, the LaSalle Brittany Club, and its meetings, and the Board of Directors and their meetings. Specific officer assignments are listed in Attachment 1

A. **President:** The President shall be the principal executive officer of the Club. Subject to the direction and control of the board of directors, he or she shall be in charge of the business and affairs of the Club; he or she shall see that the resolutions and directives of the board of directors are carried into effect except in those instances in which that responsibility is assigned to some other person by the board of directors; and, in general, he or she shall discharge all duties incident to the office of president and such other duties as may be prescribed by the board of directors. He or she shall preside at all meetings of the members and of the board of directors. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the Club or a different mode of execution is expressly prescribed by the board of directors or these bylaws, he or she may execute for the Club any contracts, deeds, mortgages, bonds, or other instruments that the board of directors has authorized to be executed, and he or she may accomplish such execution either under or without the seal of the Club and either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

B. **First Vice-President:** The First Vice-President shall be responsible for the affairs of the Club pertaining to all field trial activities, and serve as chairperson of the field trial committee unless, with approval of the Board of Directors, he delegates that position to a qualified person. In the absence of the President or in the event of his or her inability or refusal to act, the First Vice President shall perform the duties of the President and, when so acting, shall have all the powers of and be subject to all the restrictions on the President. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the Club or a different mode of execution is expressly prescribed by the board of directors or these bylaws, the First Vice President may execute for the Club any contracts, deeds, mortgages, bonds, or other instruments that the board of directors has authorized to be executed, and he or she may accomplish such execution either under or without the seal of the Club and either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

C. **Second Vice-President:** The Second Vice-President shall be responsible for the affairs of the Club pertaining to all show and obedience related activities, and shall serve as chairperson of the show committee unless, with approval of the Board of Directors, he or she delegates that position to a qualified person. In the absence of the President and First Vice President or in the event of the President and First Vice President inability or refusal to act, the Second Vice President shall perform the duties of the President and, when so acting, shall have all the powers of and be subject to all

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the restrictions on the President. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the Club or a different mode of execution is expressly prescribed by the board of directors or these bylaws, the Second Vice President may execute for the Club any contracts, deeds, mortgages, bonds, or other instruments that the board of directors has authorized to be executed, and he or she may accomplish such execution either under or without the seal of the Club and ,either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

D. Third Vice-President: The Third Vice-President shall be responsible for the affairs of the Club pertaining to hospitality and programs for meetings and all social activities. In the absence of the President, First Vice President and Second Vice President or in the event of the President, First Vice President and Second Vice President inability or refusal to act, the Third Vice President shall perform the duties of the President and, when so acting, shall have all the powers of and be subject to all the restrictions on the President. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the Club or a different mode of execution is expressly prescribed by the board of directors or these bylaws, the Third Vice President may execute for the Club any contracts, deeds, mortgages, bonds, or other instruments that the board of directors has authorized to be executed, and he or she may accomplish such execution either under or without the seal of the Club and ,either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

E. Fourth Vice-President: The Fourth Vice-President shall be responsible for the affairs of the Club pertaining to all hunting activities, and shall serve as chairperson of the Hunting Dog Test committee, unless with approval of the Board of Directors, he or she delegates that position to a qualified person. In the absence of the President and First Vice President, Second Vice President and Third Vice President or in the event of the President, First Vice President, Second Vice President and Third Vice President inability or refusal to act, the Fourth Vice President shall perform the duties of the President and, when so acting, shall have all the powers of and be subject to all the restrictions on the President. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the Club or a different mode of execution is expressly prescribed by the board of directors or these bylaws, the Fourth Vice President may execute for the Club any contracts, deeds, mortgages, bonds, or other instruments that the board of directors has authorized to be executed, and he or she may accomplish such execution either under or without the seal of the Club and ,either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

F. Secretary. The secretary shall (a) record the minutes of the meetings of the members and of the board of directors in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of

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these bylaws or as required by law; (c) be a custodian of the corporate records and of the seal of the Club; (d) keep a register of the post office address of each member which shall be furnished to the secretary by such member or with the approval of the Board of Directors, delegate to a that duty to a qualified person; and (e) perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him or her by the President or by the board of directors. (f) notify members of meetings and all club activities, shall be responsible for the Club newsletter, or with approval of the Board of Directors, delegate that position to a qualified person.

G. Treasurer. The treasurer shall be the principal accounting and financial officer of the Club. He or she shall (a) have charge of and be, responsible for the maintenance of adequate books of account for the Club; (b) have charge and custody of all funds and securities of the Club, and be responsible therefore, and, for the receipt and disbursement thereof; and (c) perform all the duties incident to the office of treasurer and such other duties as from time to time may be assigned to him or her by the President or, by the board of directors. If required by the board of directors, the treasurer shall give a bond for the faithful discharge of his or her duties in such sum and with such surety or sureties as the board of directors shall determine.

H. Directors: There shall be up to three Directors, one of whom shall be the outgoing President. If in the event the President is reelected, then up to three Directors shall be elected. It will be the duties of one Director to be designated as having the responsibility for running of the Spring and Fall Fun Trials. The duties of the other two Directors will be to aid and assist the officers in the completion of the aforementioned duties.

III. ELECTIONS

A. The Board of Directors shall appoint a Chairman from the general membership to lead a Nominating Committee at the March Board of Directors meeting. The Chairman will select four members from the general membership to serve on this committee. The Nominating Committee will present a slate of officers and directors at the April meeting. Candidates must be willing and able to serve in the office in which he or she has been nominated. Nominations will also be accepted from the floor at the April meeting, provided the member nominated meets the above requirements. Election of officers and directors will be held at the May general membership meeting. Notice of election and a list of the candidates shall be available to the membership at least fifteen (15) days prior to the election.

B. The nominated candidates receiving the greatest number of votes for their respective office shall be declared elected. The nominees for directors, up to three (3) if the President is reelected, up to two (2) if the President is not re-elected, receiving the greatest number of votes shall be declared elected.

C. The term of office for all officers and directors shall be one (1) year, or until their successors are elected.

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D. Vacancies: Any vacancy occurring on the Board of Directors shall be filled for the un-expired term of the office by a majority vote of the remaining members of the Board of Directors. The vacancy must be filled within two months following the acceptance of the resignation.

E. If there are an insufficient number of qualified candidates for the position of Director, these positions will not be filled. If at a later date qualified candidates do become available, the vacant position may be filled following the procedures listed in section 4.

IV. GENERAL

A. The official year of the LaSalle Brittany Club shall be from June 1 to May 31.

B. The Club shall hold no less than eight regular meetings per year.

C. Meetings will be scheduled the same time and same week day of the appropriate month. Members will receive annual schedules of these meetings.

D. Special meetings may be called by the President, or by a majority vote of the Board of Directors, and notices shall be mailed or emailed, where available email address occur, to all members ten (10) days prior to such a meeting.

E. Twenty (20) members of the LaSalle Brittany Club, three (3) of which shall be officers shall constitute a quorum at any regular or special membership meeting.

F. Written monthly reports shall be read from all officers and committee chairmen, and shall be presented at the regular meetings. These reports and all committee minutes shall be submitted to the Secretary no later than one week after the regular meeting. If no regular meeting is held (normally February, July, August and October), reports and/or committee minutes shall be submitted to the Secretary prior to the next Board of Directors meeting.

G. Bills incurred by the LaSalle Brittany Club shall be paid by the Club Treasurer upon authorization by the Board of Directors or the membership. All expenditures must be reported to the membership at the regular monthly meetings. Any debt or bill that is not a direct obligation of this Club will not be honored. These bills will be paid by check bearing the signature of the Treasurer or the President or the Secretary.

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V. MISCONDUCT

A. American Kennel Club suspension: Any member who is suspended from the privileges of the American Kennel Club shall be suspended from this Club for a like period.

B. Charges: The party initiating a charge against a member for alleged misconduct prejudicial to the best interest of the Club or breed must submit the specified infraction in duplicate to the Secretary, with a deposit of \$25.00, which shall be forfeited if such charges are not sustained. The Secretary shall notify the Board of Directors and they shall fix a date for a Board hearing not less than three (3) weeks, nor more than six (6) weeks thereafter. The Secretary shall send the accused, by Registered Mail, one copy of the charges, time and date of the hearing, and the assurance that he may appear with witnesses at this hearing.